

**Special Projects Standing Building Committee**  
**Original Charge**  
**2003**

Suggested recommendation from the Town Facilities Commission to the First Selectman regarding the establishment of a standing building committee.

In order to facilitate school and town construction projects, the Town Facilities Commission recommends that a standing building committee be created and charged with implementing all building projects assigned by the Board of Selectmen that are less than \$3 million in cost, or any other projects as may otherwise be determined by the Board of Selectmen. The committee should be charged with the preparation of schematic drawings and outline specifications and authorized to file for a grant application with the State Department of Education or any other sources offering reimbursements or grants.

The committee should consist of not less than five, but not more than seven members. One member shall be a member of the Town Facilities Commission and shall serve as chair, one member shall be a member of the Board of Education; and the remaining members shall be determined by the Board of Selectmen. The Town Facilities Commission will provide input on the members being considered for appointment and at least two of the members appointed will be members that have been recommended by the Town Facilities Commission. In addition, the Superintendent of Schools (for school projects) and the First Selectman (for Town projects) shall appoint a designee to serve as an ex-officio member whose primary responsibilities will be to plan projects, coordinate pre-construction and construction activities and to file all necessary paperwork required for State reimbursement or other grants.